

**BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT
MINUTES OF ACTION MEETING
August 25, 2016**

Dr. Mark Schmitz called to order the Regular Session at 6:00 pm at Administrative Offices.

Mr. David Cappuccio read the Open Public Meetings Preamble.

The New Jersey Open Public Meetings Law was enacted to insure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Black Horse Pike Regional Board of Education has cause notice of this meeting to be published by having the date, time, and place thereof posted by the Board Secretary in the following manner:

- Posting of the official school bulletin boards located on the schoolhouse door at Triton, Highland, and Timber Creek Regional High Schools on 6/23/16.
- Posting on the front door of the Central Office facility on 6/23/16.
- Mailing written notice to the Courier Post and the South Jersey Times on 6/23/16.
- Filing written notice with the Municipal Clerks of Bellmawr, Gloucester Township and Runnemede on 6/23/16.
- Upon being read at the opening of this public meeting, this notice will be incorporated into the minutes of this meeting.
- Everyone was invited to join in the flag salute.
- The Board agreed to have a moment of silence to honor our military.

PRESENT - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

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ALSO PRESENT - Mr. Dan Long, Dr. Brian Repici, Mr. David Cappuccio, Mrs. Jean Grubb, Mr. Matthew Szuchy, Mrs. Julie Scully, Mr. Anthony Tarsatana

On the motion by Mr. Kevin Bucceroni, seconded by Mrs. Pat Wilson, the Executive Session was called to order at 6:03 pm.

Roll Call Vote

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Black Horse Pike Regional School District (hereinafter "BHPRSD", Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the BHPRSD, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the BHPRSD, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any

records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law; including, but not limited to HIB cases.

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public;

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the BHPUSD, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 7:00 pm and the BHPUSD, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the BHPUSD, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the BHPUSD, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the BHPUSD, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the BHPUSD, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On the motion of Mr. Kevin Bucceroni, seconded by Mrs. Jenn Storer, the Board of Education Adjourned from Executive Session at 7:00 pm

Roll Call Vote

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

Dr. Schmitz asked for any emergency items. Dr. Repici requested that emergency item – 9A-27 be added to the agenda

Dr. Schmitz asked for public comment. There were no public comments

A. INFORMATION ITEMS

1. Required Monthly Drills

	Date	Time	Evac Time	Type of Drill
Triton	06-15-16	11:10 am	2 min 45 sec	Fire Drill
	06-16-16	10:15 am	13 min	Shelter In Place
Highland	06-02-16	9:30 am	3 min	Fire Drill
	06-06-16	8:01 am	5 min	Lockout
Timber Creek	06-10-16	11:18 am	3 min 32 sec	Fire Drill
	06-14-16	7:46 am	11 min	Lockout
	07-19-16	10:02 am	5 min	Shelter In Place
Twilight	N/A			
<u>Bus Evacuations – Nothing to Report</u>				

2. Board Attendance

3. Committee Meeting Schedule/Reports

Curriculum/Special Ed/Student Affairs	Nothing to Report
Facilities/Security/Transportation	Nothing to Report
Finance/Technology	Nothing to Report
Negotiations	Nothing to Report
Personnel	Nothing to Report
Policy/Planning	Nothing to Report
Public Relations/Media/Bd Relations	Nothing to Report
Shared Services	Nothing to Report

B. MANDATED MONTHLY ACTION ITEMS

Mr. Grubb presented Item #8B: 1, 2, 3, 4, 5, 6 for approval
 On the motion of Mrs. Jenn Storer, seconded by Dr. Joyce Ellis, Item #8B: 1, 2, 3, 4, 5, 6: approved.
 YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson
 ABSTAINED FROM #3 – Mrs. Jenn Storer

1. Minutes

Move that the Board of Education act to approve the minutes of the following meetings as submitted by the Board Secretary/Business Administrator and that the Executive Session minutes be released to the public for all items that no longer need to be held confidential:

- Minutes of June 23, 2016 Executive Session
- Minutes of June 23, 2016 Workshop/Action
- Minutes of May 5, 2016 Exec Session – Released to Public
- Minutes of May 12, 2016 Exec Session – Released to Public

2. Budget/Account Transfers

Move to approve the Budget Transfers as shown.

3. Bill List

Move that the bills submitted be paid and the officers' action in making payment therefore is hereby approved.

4. Cash/Wire Transfers

Move that the Board of Education approve the cash/wire transfers as shown.

5. Board Secretary/Business Administrator's Report

Move that the Board of Education approve the report of the Board Secretary/Business Administrator.

6. Reconciliation of Statements Report

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2016. The Treasurer's Report and Secretary's report are in agreement for the month of June 2016. Move that the Board of Education approve the Treasurer of School Moneys reports.

Mr. Grubb presented Item #8B: 7, 8, 9, 10 for approval

On the motion of Mr. Kevin Bucceroni, seconded by Mrs. Jenn Storer, Item #8B: 7, 8, 9, 10: approved.

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

7. Budget Certification

BOARDS' CERTIFICATION

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BOARD SECRETARY'S CERTIFICATION

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

8. Cafeteria Fund Analysis

Move that the Board of Education approve the Cafeteria Fund Analysis.

9. Student Activity Account Report

Move that the Board of Education approve the Student Activities Account Reports.

10. Use of Facilities

Move that the Board of Education approve the Use of Facilities requests as submitted by the principals.

C. Other Monthly Action Items

Mrs. Grubb presented Item #8C: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 for approval

On the motion of Miss Jill Dawson, seconded by Mrs. Jenn Storer, Item #8C: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

1. Change of Date for Board Meetings

Move that the Board of Education approve the cancellation of September 8 and 15 board meetings and add a meeting on September 22, 2016.

2. FY17 IDEA Grant

Accept the FY17 IDEA Grant award in the amount of \$844,723.00 and approve the submission of the FY17 IDEA Grant, as per attached exhibit.

3. Designation of Official Newspapers

Move that the Board of Education act to approve the designation of The Philadelphia Inquirer and The South Jersey Times as newspapers of record.

4. Swim Practice at GCIT

Move that the Board of Education approve the agreement with Gloucester County Institute of Technology for pool rental for the 2016-2017 school year at the cost of \$4605.

5. Tuition Placement

Approve EA, regular education student from the Winslow Twp. School District, as parentally-requested tuition placement. The parent will be responsible for tuition in the amount of \$15,950 for the 2016-17 school year.

6. Special Education Transportation Contract with Parent

Approve the 2016-17 transportation contract with CL, parent of a student with disabilities pursuant to the attached exhibit. CL will transport the student to/from the Bankbridge Development Center.

7. College Board PSAT Contract

Move that the Board of Education approve the PSAT contract with College Board. See attached exhibit.

8. College Board SAT Contract

Move that the Board of Education approve the SAT contract with College Board. See attached exhibit.

9. Substitute Nursing Contract

Move that the Board of Education approve the contract with Interim Nursing for substitute nursing services. Hourly fee for RN is \$48.00.

10. Shared Services Agreement

Move that the Board of Education approve a Shared Services Agreement with Sterling High School District for Highland:

Remove existing roof of auditorium (2nd floor) and lower courtyards
Furnish & Install new roof for Auditorium (2nd floor) and lower courtyards
Manufacture new outside bleachers
Furnish & install outside bleachers, fencing, concrete and asphalt paving, and electrical work.

Mrs. Grubb presented Item #8C: 11, 12, 13, 14, 15 for approval
On the motion of Mr. Kevin Bucceroni, seconded by Miss Jill Dawson, Item #8C: 11, 12, 13, 14, 15, : approved.
Roll Call Vote:
YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson
ABSTAINED FROM #1 – Mrs. Jenn Storer

11. **NJPSAFE**
Move that the Board of Education approve the contract with the Foundation for Educational Administration. There is no cost to the district.
12. **Discovery Streaming**
Move that the Board of Education approve a subscriber agreement with Discovery Education in the amount of \$9,450.00.
13. **Appointment of Broker of Record of Employee Benefits**
Move that the Board of Education act to approve the appointment of Conner Strong as Insurance Broker of Record of employee benefits, from July 1, 2016 through June 30, 2017.
14. **Appointment of Insurance Consultant**
Move that the Board of Education act to approve the appointment of Conner Strong as Insurance Consultant, from July 1, 2016 through June 30, 2017.
15. **Appointment of Environmental Firm**
Move that the Board of Education act to approve the appointment of Epic Environmental, from July 1, 2016 through June 30, 2017.

Mrs. Grubb presented Item #8C: 16, 17, 18, 19, 20, 21 for approval
On the motion of Mr. Kevin Bucceroni, seconded by Miss Jill Dawson, Item #8C: 16, 17, 18, 19, 20, 21: approved.
Roll Call Vote:
YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

16. **Copier Lease Termination**
Move that the Board of Education approve the termination of the lease agreement with Toshiba.
17. **Copier Lease Agreement**
Move that the Board of Education approve the lease agreement with Xerox at per print rate of \$6943.40 per month for 60 months
18. **Sale of Old Copiers**
Move that the Board of Education approve the sale of old copiers to Xerox for the amount of \$6000.
19. **Leadership/Anti-Bullying Workshop Speaker**
Move that the Board of Education approve the contract with Lee Rubin for three Leadership/Anti-Bullying workshops. One workshop will be conducted at each school. The total amount of the speaking fee is \$2250.00.

20. **Sale of Old Bus**

Move that the Board of Education approve the sale of Bus # 1, Plate #S1W301, VIN: 1BAKBCPH2AF269478. The cost of repair exceeds \$20,000. This bus has been unreliable, often needing service.

21. **Curb Removal and Replacement at Triton**

Move that the Board of Education approve the proposal submitted by SJTP to remove and replace additional curbing at Triton for the cost of \$38,852.77.

A. Personnel

Dr. Repici presented item(s) 9A:1, 2, 3, 4, 5, 6, 7, 8, 9, 10 for approval.

On the motion of Dr. Joyce Ellis, seconded by Mrs. Dawn Leary, Item(s) 9A:1, 2, 3, 4, 5, 6, 7, 8, 9, 10: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSTAINED FROM #1 – Mrs. Dawn Leary

ABSTAINED FROM # 4 – Mrs. Jenn Storer

1. **Co-curriculum Appointments**

The Superintendent recommends the persons shown on SCHEDULE A be appointed to the listed co-curriculum positions at the stipends shown for the 2016-2017 school year and are paid for time served in the positions. Approval is recommended.

2. **Resolution for Emergency Hiring** **Nothing to Report**

We are now required to submit each month to the County Education Office a list of persons we have hired that have not yet received final approval of their criminal history check. The Superintendent recommends approval of the resolution shown on SCHEDULE B that lists those persons and the positions to which they have been appointed.

3. **Appointment Per Diem Substitute Staff**

The persons listed on SCHEDULE C are recommended for employment as per diem substitute staff for the 2016-2017 school year, pending completion of all pre-employment requirements. Certificates held and compensation rates are also shown. Approval is recommended.

4. **Approval Professional Development/School Business Requests**

The Superintendent recommends approval of the Professional Development/School Business requests shown on SCHEDULE D. Details of these requests and costs to the district are shown on the schedule.

5. **Approval: Job Descriptions**

The Superintendent recommends Board of Education approval for the following Job Descriptions: Intramural Team Program Coordinator, Career Education Counselor and Intramural Team Program Aide. Details are shown on SCHEDULE H.

6. **Approval Resignation**

J. Rosser, a Special Education Instructional Aide at Triton High School, has submitted a letter of resignation, to be effective on August 3, 2016. The Superintendent recommends acceptance of the resignation.

J. Rowland, an AV/Computer Tech at Highland High School, has submitted a letter of resignation, to be effective on August 25, 2016. The Superintendent recommends acceptance of the resignation.

A. Fisher, a Chemistry teacher at Triton High School, has submitted a letter of resignation, to be effective June 30, 2016. The Superintendent recommends acceptance of the resignation.

E. Fulton, a Master Mechanic at Triton High School, has submitted a letter of resignation, to be effective on September 9, 2016. The Superintendent recommends acceptance of the resignation.

S. Kinney, a One to One Aide and LOA SAC Substitute at Timber Creek High School, has submitted a letter of resignation, to be effective on August 29, 2016. The Superintendent recommends acceptance of the resignation.

M. Lemmel, a One to One Aide at Timber Creek High School, has submitted a letter of resignation, to be effective on August 31, 2016. The Superintendent recommends acceptance of the resignation.

D. DiPierro, a General Worker in the Cafeteria at Highland High School, at Highland High School, has submitted a letter of resignation to be effective on August 31, 2016. The Superintendent recommends acceptance of the resignation.

D. Broe, a Special Education Aide at Timber Creek High School, has submitted a letter of resignation, to be effective on August 31, 2016. The Superintendent recommends acceptance of the resignation.

The Superintendent accepts the Resignation of L. McCoog as of August 24, 2016, as per the agreement between Mrs. McCoog and the Board of Education.

7. Approval Retirement Professional

Mr. J. Fuscellaro, a Building Mechanic at Timber Creek High School has submitted a letter to the Board of Education indicating he will retire November 1, 2016. Mr. Fuscellaro has been an employee of the district for fifteen years. The Superintendent recommends acceptance of this resignation, for the purpose of retirement, with regret.

8. Approval: Change in Assignment Professional Staff

The Superintendent recommends Board of Education approval of the change in assignment's for the individuals listed on the schedule for the 2016-2017 school year. Details are shown on SCHEDULE I.

9. Approval: Change in Assignment Support Staff

The Superintendent recommends Board of Education approval of the change in assignment for the individual listed on the schedule for the 2016-2017 school year. Details are shown on SCHEDULE J.

10. Appointment: Professional Staff

The Superintendent recommends the appointment of the new hires for the school year 2016-2017. Details of the assignment and salary are shown on SCHEDULE K.

Dr. Repici presented item(s) 9A:11, 12, 13, 14, 15, 16, 17, 18, 19, 20 for approval.

On the motion of Mrs. Jenn Storer, seconded by Mrs. Dawn Leary, Item(s) 9A:11, 12, 13, 14, 15, 16, 17, 18, 19, 20: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSTAINED FROM #18 – Mrs. Dawn Leary, Mrs. Jenn Storer

11. Approval: Payment for Reading Specialists to Participate in a PLC

The Superintendent recommends approval of the payment for Reading Specialists to Participate in a PLC AND plc FOR Freshmen Seminar. Details are shown on SCHEDULE P.

12. Appointment: Support Staff

The Superintendent recommends the appointment of the new hires for the school year 2016-2017. Details of the assignment and salary are shown on SCHEDULE R.

13. Appointment: Sign-in Desk Monitors

The Superintendent requests approval of the persons shown on SCHEDULE T to be appointed a Sign-in Desk Monitors for the 2016-2017 school year. Details of assignments and salaries are shown on the schedule.

14. Appointment: Mentors 2016-2017 School Year

The Superintendent requests Board of Education appointment of the Mentors for Beginning Teacher Induction Program 2016-2017. Details are shown on SCHEDULE U.

15. Approval for School Practicum in Counseling

The Superintendent recommends permission be granted for the following Rowan student to serve her **School Practicum in Counseling** assignment for the 2016-2017 school year during the day at Timber Creek as well as Twilight Program Hours at Highland.

Student Teacher:	Rachel Passarella
Dates:	September 1, 2016 to December 20, 2016
Supervised by:	Lisa Draper
School:	Timber Creek - Day Hours Highland Regional High School – Twilight Program
Subject:	School Counseling

16. Appointment: Game Security, Ticket Sellers & Game Timers

The Superintendent recommends the appointment of the Highland High School employees on the attached schedule as Game Security, Ticket Sellers and Game Timers for sporting and activity events for the 2016-2017 school year. Details of the assignment and salary are shown on SCHEDULE V.

17. Approval: Payment for Additional Professional Development Hours

The Superintendent recommends approval of the payment for additional Summer Professional Development hours. Details are shown on SCHEDULE Z.

18. Appointment of Assistant Athletic Director Highland 2016-2017

The Superintendent recommends the appointment of Assistant Athletic Director for the 2016-2017 school year. Details are shown on SCHEDULE AA.

19. Superintendent's Recommendations for Reduction in Force

Be it resolved that the Board of Education does hereby approve the Superintendent's recommendations for reduction in force for the 2016-2017 school year. Details are shown on SCHEDULE BB.

20. Appointment: Health and Wellness Champion/Leader

The Superintendent recommends the appointment of J. Brown as the Health and Wellness Champion/Leader as supported by the Health & Insurance Fund (HIF) grant for the 2016-2017 school year. Stipend to be paid through the Health & Insurance Fund.

Dr. Repici presented item(s) 9A:21, 22, 23, 24, 25, 26, 27 for approval.

On the motion of Mrs. Dawn Leary, seconded by Dr. Joyce Ellis, Item(s) 9A: 21, 22, 23, 24, 25, 26, 27: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSTAINED FROM #1 – Mrs. Dawn Leary

ABSTAINED FROM # 4 – Mrs. Jenn Storer

21. Approval Family Medical Leave/Family Leave/Medical Leave/Unpaid Leave

The Superintendent recommends Board of Education approval for the following leaves:

C.D. is requesting to take maternity leave from September 5, 2016 through November 6, 2016. Her anticipated return to work date is November 7, 2016.

N.M. is requesting to take medical leave of absence starting August 22, 2016. Anticipated return to work date will be November 28, 2016.

K.D. has requested to take leave from October 11, 2016 through November 22, 2016 for child rearing purposes. She will be utilizing any accumulated sick time and then the rest of leave will be unpaid.

22. Approval: Payment for Vacation Days

The Superintendent recommends approval of the payment for vacation days. Details are shown on SCHEDULE GG.

23. Rescind Student Teaching

The Superintendent rescinds recommendation for the following Rutgers University student previously approved.

Student Teacher/ University	Supervised By	Dates	School	Subject
Kaylee Mitchell Rutgers	Kim Loring Lorraine Snyder	September 7, 2016 – December 16, 2016	Highland Regional High School	Math Special Education

24. Revised Student Teaching

The Superintendent recommends permission be granted for the following **University of Phoenix** student to serve her **Student Teacher Assignment** for the 2016-2017 school year.

Student Teacher: Moriah Lilley
Dates: September 2, 2016 to December 16, 2016 (**Revised**)
Supervised by: Ruth O'Donnell
School: Triton Regional High School
Subject: Special Education

25. Approval: Speak Club

The Superintendent recommends Board of Education approval for a new club called SPEAK. Details are shown on SCHEDULE HH.

26. Approval Research Study-Rowan University Form

The Superintendent recommends Board of Education approval for Elliott Karetny to use Rowan University Consent Form in a research study using sample participants in Exploring the Potential to Motivate High School Environmental Science students with Environmental Justice: A Mixed Methods Approach, using Rowan University Consent Form. Details are on the attached Schedule X.

27. Withholding of Increment of A. K.

The Superintendent recommends Board of Education approval of withholding an increment of A. K. for school year 2017-2018 to remain on step 12 and move to step 13 in school year 2018-2019.

B. ATHLETICS

Dr. Repici presented item(s) 9B1, 9C1 & 2 for approval.

On the motion of Miss Jill Dawson, seconded by Mrs. Dawn Leary, Item(2) 9B1, 9C1 & 2: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

1. Approval: 2016 Triton Marching Band-Fall Schedule

The Superintendent recommends approval of the Triton Marching Band fall schedule for the 2016-2017 school year. Details are shown on SCHEDULE Q.

C. POLICY

1. First Reading - Policies & Procedures/Regulations

Policies:

- 1140 Affirmative Action Program
- 1220 Employment of Chief School Administrator
- 1310 Employment of School Business Administrator/Board Secretary
- 1523 Comprehensive Equity Plan
- 1530 Equal Employment Opportunity
- 1550 Affirmative Action Program for Employment and Contract Practices/Employment Practices Plan
- 2200 Curriculum Content
- 2260 Affirmative Action Program for School and Classroom Practices
- 2411 Guidance Counseling
- 2423 Bilingual and ESL Education
- 2430 Co-Curricular Activities
- 2610 Educational Program Evaluation
- 2622 Student Assessments
- 3124 Employment Contract
- 3125 Employment of Teaching Staff Members
- 3125.1 Employment of Substitute Teachers
- 3126 District Mentoring Program
- 3141 Resignation
- 3144 Certification of Tenure Charges
- 3159 Teaching Staff Member/School District Reporting Responsibilities
- 3231 Outside Employment as Athletic Coach
- 3240 Professional Development for Teachers and School Leaders
- 3244 In Service Training
- 4159 Support Staff Member/School District Reporting Responsibilities
- 4434 Support Staff Vacations and Holidays

5305	Health Services Personnel
5350	Pupil Suicide Prevention
5460	High School Graduation
5514	Student Use of Vehicles on School Grounds
5339	Screening for Dyslexia
5750	Equal Educational Opportunity
5755	Equity in Education Programs and Services
5756	Transgender Students
7481	Unmanned Aircraft Systems (UAS also known as Drones)
8441	Care of Injured and Ill Persons
8454	Management of Pediculosis
8630	Bus Drivers/Bus Aide Responsibility
9541	Student Teachers/Interns

Regulations:

1530	Equal Employment Opportunity Complaint Procedure
2200	Curriculum Content
2411	Guidance Counseling
2414	Programs and Services for Students in High Poverty and in High Need School Districts
2423	Bilingual and ESL Education
2430	Co-Curriculum Activities
3126	District Mentoring Program
3144	Certification of Tenure Charges
3125.1	Substitute Professional Staff Employment
3240	Professional Development for Teachers and School Leaders
3244	In Service Training
4212	Attendance
5330	Administration of Medication
5350	Student Suicide
5600	Student Discipline/Code of Conduct
8441	Care of Injured and Ill Persons
8630	Emergency School Bus Procedures

2. Second Reading - Policies & Procedures/Regulations

Policies:

2412	Home Instruction Due to Health Condition
3216	Dress and Grooming
4432	Sick Leave
4434	Support Staff Vacations and Holidays
5240	Tardiness

Regulations:

2412	Home Instruction Due to Health Condition
2481	Home or Out-of-School Instruction for General Education Pupils
5230	Late Arrival and Early Dismissal

H. MISCELLANEOUS

Dr. Repici presented item(s) 9H1, 2, 3, 4, 5, 6 for approval.

On the motion of Mrs. Jenn Storer, seconded by Mrs. Dawn Leary, Item(s) 9H1, 2, 3, 4, 5, 6: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

1. Special Education - Out of District Placements 2016-2017

For the school year 2016-17, the Child Study Team has placed the classified students listed on

SCHEDULE E in special education institutions believed to be the best staffed and equipped to deal with the specific learning disabilities identified for these students. Acknowledgement of the Board of Education for these placements is requested.

2. Harassment Intimidation & Bullying (HIB) Investigations

Be it resolved that the Black Horse Pike Regional School District Board of Education acknowledges that the HIB investigations were presented within the Executive Session portion of the August 18, 2016 Board of Education Meeting by the Superintendent of Schools and the District Anti Bullying Coordinator. Details are shown on SCHEDULE F.

Be it resolved that the Black Horse Pike Regional School District Board of Education approves the results of the HIB Investigations that were presented and acknowledged with in Executive Session portion of the June 23, 2016 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on SCHEDULE G.

3. Approval: Letters to Parent/Guardian

The Superintendent recommends Board of Education approval of the following letters to all Parent/Guardian of the Black Horse Pike Regional School District for the 2016-2017 school year:

Parent Policy
Parent Involvement
Right to Know HQT
ESL (English as a Second Language)
Title 1A Selection Criteria

4. Approval: Statement of Assurance and Mentoring & Professional Development Plans 2016-2017:

The Superintendent recommends the Board of Education approve the New Jersey Department of Education District Mentoring and Professional Development Statement of Assurances for the Mentoring Plan and Professional Development Plan that has been developed for the 2016-2017 school year. Details for Development Plans are shown on SCHEDULE L and SCHEDULE M. Statement of Assurance is shown on SCHEDULE W.

5. Approval Curriculum 2016-2017

The Superintendent recommends Board of Education approval of the following Curricula:

Freshman Seminar
Architectural Design
Biology
Chemistry
Dance I
Environmental Science

6. Approval: Payment for Copying of Early Release/Late Arrival Forms

The Superintendent recommends approval of the payment for Copying of Early Release/Late Arrival Forms. Details are shown on SCHEDULE S.

SUPERINTENDENT

Dr. Brian Repici, Superintendent

Dr. Repici presented a PowerPoint to the Board, covering the district's achievement, accomplishment and future goals

SPECIAL EDUCATION/POLICY UPDATE

Mr. David Cappuccio
Nothing to Report

BUSINESS/TECHNOLOGY REPORT

Mrs. Jean Grubb, Board Secretary/Business Administrator
Nothing to Report

CURRICULUM UPDATE

Matthew Szuchy, Director of Curriculum & Instruction
Nothing to Report

PERSONNEL UPDATE

Julie Scully, Supervisor of Personnel Management
Nothing to Report

Dr. Schmitz asked for public comment.

Several individuals stood in support of Timber Creek’s Football Program and Coaches.

There were no public comments.

EXITED AT 7:55 pm – Mrs. Julie Scully

On the motion of Mr. Jay McMullin, seconded by Miss. Jill Dawson, the Board meeting adjourned to Executive Session at 8:04 pm.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Black Horse Pike Regional School District (hereinafter “BHPRSD”, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the BHPRSD, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the BHPRSD, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

- Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- Any investigations of violations or possible violations of the law; including, but not limited to HIB cases.
- Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public;
- Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the BHPUSD, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 7:00 pm and the BHPUSD, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the BHPUSD, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the BHPUSD, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the BHPUSD, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the BHPUSD, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On the motion of Mr. Kevin Bucceroni, seconded by Ms. Jill Dawson, the Board meeting adjourned from Executive Session at 8:25 pm.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Pat Wilson

ABSENT – Mrs. Dawn Leary, Mr. Bill Murray, Mrs. Jenn Storer

On the motion of Mr. Kevin Bucceroni, seconded by Mrs. Dawn Leary, the Board adjourned at 8:27 pm.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Miss Jill Dawson, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Mr. Bill Murray, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

Respectfully submitted,

Jean Grubb
Board Secretary

JG/kc